

**MEMORANDUM**

FROM

OFFICE OF THE DEAN OF STUDENTS

**TO:** Phillip May (Economics 202)  
Donna Holmes (Math 179)  
Sheldon Seagull (Accounting 112)

**FROM:** Lowell G. Kafer  
Dean of Students

*Lowell G. Kafer*

**RE:** Absence of Charles Griffis

**DATE:** November 21, 1969

Charles Griffis was confined in jail from Tuesday, November 18 at 11:00 a. m. until Friday, November 21, at noon.

Please give every consideration in helping Mr. Griffis make up the work he missed during his absence.

If there are any questions regarding this memorandum, please feel free to call me at 227-1700,

LGK:ark